



MSUE Teen Counselor/Intern Position

1. Summary Description: Promote and strengthen 4-H Youth topic specific programs through 4-H clubs, after school programs, short-term/special interest programs, planned youth mentoring, and/or school enrichment efforts throughout Macomb County.

Specific Responsibilities:

1. Work in conjunction with County Program to plan, organize and implement youth development programs and activities that are relevant to the needs of Macomb County youth.
2. Provide local leadership in strengthening public understanding that 4-H is for all youth.
3. Initiate efforts to expand Extension programs to the unreached, including limited resource families, youth, minorities and the disabled.
4. Inform the Extension Coordinator of all proposed, newly implemented and existing 4-H programs and activities as to progress, objectives, target dates, problems encountered, etc.
5. Ensure adherence to the directives of the USDA's policy on Civil Rights and Title IX regarding the availability of 4-H Youth programs and activities and EEO/MSU Extension/MSU policies on employment.
6. Participate in professional development training opportunities, formal and informal, that will lead to improved competencies in areas that will meet the needs of youth.
7. Serve on at least one program project per month.
8. Maintain appropriate and required records through data gathering and evaluation activities.
9. Identify, recruit, and refer potential volunteers and collaborators for future youth programs and activities
10. Understands and implements diversity and affirmative action principles and compliance standards.