



# Macomb County 4-H Awards Program Guide

Overview and Instructions for  
4-H Members and Volunteers

Michigan State University Extension  
Children and Youth Institute  
4-H Youth Development





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## Overview of Macomb County 4-H Awards

### Purpose

The purpose of this awards program is to recognize Macomb County 4-H youth for engaging in rich learning experiences that result in outstanding knowledge and life-skill development as described in the Life Skills Wheel Model found in Appendix B.

After participating in the County 4-H Awards Program youth will:

- Learn to better communicate and articulate their accomplishments on professional applications such as scholarships, college entrance applications, résumés and cover letters for employment
- Have more experience and be better able to communicate during job interviews
- Build long-lasting friendships and establish connections with industry and academic leaders
- Be encouraged to set new goals, continue building skills and assets, and broaden interests

### Who

Michigan 4-H members currently enrolled in a Macomb County 4-H program and are 11 to 19 years of age as of January 1 of the current program year are eligible for the Macomb County 4-H Awards Program. The Macomb County 4-H Awards Program is divided into two age divisions: Junior (4-H ages 11-14) and Senior (4-H ages 15-19).

### When

All applications are due by October 1<sup>st</sup> to the Macomb County MSU Extension office. All winning applicants will be invited to participate in the State 4-H Awards ceremony during 4-H Exploration Days at Michigan State University in East Lansing. All State 4-H Awards applications are due by February 1. Mark of Excellence Essays are submitted to the Macomb County MSU Extension office, while State Awards applications are submitted via email to [State4HAwards@anr.msu.edu](mailto:State4HAwards@anr.msu.edu).

### Cost

There is no cost for members to participate in the Macomb County 4-H Awards Program. This program is made possible by generous donations from the Macomb County 4-H Youth Council and Michigan 4-H participation fees.

### Supporting the Macomb County Awards Program

Gifts in support of the Macomb County 4-H Awards Program are greatly appreciated and will go directly toward scholarships. If you or your club is interested in helping to recognize Macomb County's best 4-H youth, contact Macomb County MSU Extension at [macomb.4h@macombgov.org](mailto:macomb.4h@macombgov.org) or 586-469-6431.

### How

Applications for Macomb County 4-H Awards should be completed and submitted electronically via email to [macomb.4h@macombgov.org](mailto:macomb.4h@macombgov.org), mailed or delivered to Macomb County MSU Extension, Attn: 4-H, 21885 Dunham Road, Suite 12, Clinton Township, MI 48036. **IMPORTANT:** If sent electronically, all submissions need to use a specific naming process when saving and submitting their applications and photo.



## Overview of Macomb County 4-H Awards (cont.)

### Naming and submitting your files

Your award application and photo must be named and sent as follows:

**Junior Applicants:**

Application: Last name\_Jr Award\_Award Area.doc

Photo: Last name\_Jr Award\_Award Area.jpg

**Senior Applicants:**

Application: Last name\_Sr Award\_Award Area.doc

Photo: Last name\_Sr Award\_Award Area.jpg

**Group Applicants:**

Application: Group name\_Group Award.doc

Photo: Group name\_Group Award.jpg

**Adult Applications:**

Application: Last name\_Adult Award\_Award Area.doc

Photo: Last name\_Adult Award\_Award Area.jpg



## Types of Awards

### THERE ARE THREE TYPES OF AWARDS:

Project Awards, Special Awards and Adult Awards

#### PROJECT AWARDS

Project award areas are based on the current Project Areas and Definitions sheet used for enrollment (found in Appendix A). Any member between 4-H ages 11-14 (Junior) and 15-19 (Senior) who has completed at least two (2) years in the project area (this year plus one consecutive or non-consecutive year) is eligible to apply for a project award. He or she should have done an outstanding job in the project area this year and should have grown personally as a result of the effort put into the project. [Application Form](#) [Nomination Form](#)

#### SPECIAL AWARDS GIVEN AT THE COUNTY LEVEL:

Any Macomb County 4-H member between 4-H age 15-19, who meets the criteria listed below is eligible to apply.

Achievement Award: This award recognizes project accomplishments, leadership skills and outstanding character. Applicants should demonstrate a broad knowledge of 4-H projects and should have participated in a wide range of 4-H activities at the club, county, state and national levels. They should also demonstrate personal growth in setting goals, making decisions, accepting responsibility, and show other traits that establish the basis for a highly productive life. Applications should cite several examples that illustrate the above traits in a variety of settings, over a period of years. [Application Form](#) [Nomination Form](#)

Citizenship Award: This award recognizes involvement in community action and the acquisition of skills essential to being an effective citizen in a democracy. Applicants should demonstrate their knowledge of democratic principles, their respect for and responsiveness to the needs and rights of others, and their ability to participate effectively in the democratic process at the local, state, national, and/or global level. Applications should cite several examples that illustrate the above traits in a variety of settings, over a period of years.

[Application Form](#) [Nomination Form](#)

Leadership Award: This award recognizes activities that have strengthened a 4-H club and/or the 4-H program. Applicants should demonstrate how their leadership has improved current programming, encouraged development and implementation of new programming, recruited new members and adult volunteers and encouraged others to also assume positions of leadership at the club and county level. Nominations should cite several examples that illustrate an outstanding contribution on the part of the nominee in a variety of settings, over a period of years. [Application Form](#) [Nomination Form](#)

Individual Community Service Award: This award is designed to recognize outstanding club members who have participated in a wide range of community service activities at the club, county, and state levels. Applicants should have taken a leadership role in coordinating at least one community service activity, completed a minimum of 20 hours of community service in the year in which they apply, and have completed a minimum of 2 years in 4-H. [Application Form](#) [Nomination Form](#)



**Clear the Hurdle Award:** This award recognizes individuals whose triumph over unusual or difficult circumstances have demonstrated their dedication to their 4-H club and activities.

[Application Form](#)    [Nomination Form](#)

**Sportsmanship Award:** This award recognizes individuals who are fair-minded, generous, and considerate in competitive situations and have been helpful to other county 4-H members and volunteers in club and countywide activities. In particular, they should be individuals who have been positive role models for younger 4-Hers. Nominations should cite several examples that illustrate outstanding behavior on the part of the nominee in a variety of settings, over a period of years.    [Application Form](#)    [Nomination Form](#)

**4-H Peer Mentor of the Year:** This award recognizes high school students who demonstrate leadership and positive role modeling to lower classmen in a 4-H peer mentoring program. Individuals nominated for this award must be a peer mentor at one of the 4-H peer mentoring sites in Macomb County and must have a good attendance record as well as have taken on a leadership role in the program.    [Application Form](#)    [Nomination Form](#)

**Key Club Award:** The Key Club Award is intended to be the top county 4-H honor. To be eligible, a 4-H member must:

- Be 15 years old by the beginning of the project year (September 1)
- Have completed three calendar years of club work as of January 1 of the current year
- Have completed 4-H projects in at least two project areas
- Have completed a teen leadership project
- Have participated in three regional or state 4-H events
- Be recommended by his or her 4-H leader

You can download the Key Club Award application here: <http://msue.anr.msu.edu/uploads/files/Application.pdf>

**Club Community Service Award:** This award recognizes a club's members and leaders for outstanding effort to improve their community and increase community awareness of 4-H. Applicants should describe what club members and leaders learned as they worked together toward a common goal. The community service performed must primarily benefit people who are outside of 4-H. All participants must be registered Macomb County 4-H members or registered Macomb County 4-H volunteers.    [Application Form](#)

## ADULT AWARDS

**4-H Volunteer of the Year:** This award recognizes Macomb County 4-H volunteers who have made an outstanding contribution to a 4-H club or countywide 4-H activity. Volunteers are eligible to receive this award once every five years. All recipients will be recognized annually at the Macomb County 4-H Awards Banquet.    [Nomination Form](#)

**4-H Leader of the Year:** Any Macomb County 4-H adult volunteer is eligible for this award. Nominees must have two years or more as a leader. Nominees should have demonstrated that they have done an outstanding job as a 4-H leader. That could be demonstrated through building capacity in membership, expanding a club into new or innovative project areas, encouraging participation in 4-H events, programs and trainings outside of the club structure for 4-H members. Nominees should also be supportive of the Macomb County 4-H Youth Council, active in the Macomb County 4-H Club Leader Meets, or may have served on a countywide 4-H committee. Individuals are eligible for this award once every five years.    [Nomination Form](#)



**4-H Mentor of the Year:** Any Macomb County 4-H adult volunteer mentor is eligible for this award. Nominees must have been an active mentor for the 4-H Youth Mentor Program for at least one year. Individuals may receive this award once every five years. [Nomination Form](#)

**4-H Lifetime Achievement Award:** Any Macomb County 4-H adult volunteer is eligible for this award. Nominees must have served 21 years or more as an active Macomb County 4-H volunteer. Nominees should have also served or participated in a county- or state-level program, training, event or workshop. [Nomination Form](#)

**Friend of 4-H:** The Friend of 4-H Award recognizes individuals and organizations who are not 4-H members, but who have demonstrated a commitment to 4-H by making contributions to a Macomb County 4-H club or to the Macomb County 4-H program on a recurring basis. This contribution may consist of use of facilities, donation of materials or services, or direct financial support. Recipients for the year will be recognized annually at the Macomb County 4-H Awards Banquet. [Nomination Form](#)

### WHO MAKES NOMINATIONS

Macomb County 4-H club leaders, project leaders, volunteers and Macomb County MSU Extension staff review membership and make nominations as appropriate. Members also may request nomination.

### HOW TO NOMINATE

- Consider whether member is being nominated for project awards, special awards or both.
- Youth can be nominated in several project areas but will be selected in no more than four (4) areas.
- Youth should not be nominated in areas where they have received awards previously.
- Nominations are due to the county office by October 1.

### SELECTION PROCEDURE

The Macomb County 4-H Awards Committee will meet to make award selections in the fall. All nominees will be invited to attend an Award Recognition Program in November. Selected members will receive awards at that time. Please contact the 4-H office if you would like to be part of the selection committee.

### Forms of Recognition

Macomb County 4-H Awards winners will receive the following recognition:

Award division	Type of award
Project Award	Each applicant or nominee will receive a project pin and certificate. Project award winner will receive, in addition to the previously mentioned items, a trophy and a \$25 scholarship to be used toward any educational 4-H event, workshop or training. A total of four scholarships per 4-H member are allowed per awards event.
Special Awards	Each applicant or nominee will receive a pin and certificate. Special Award winner will receive in addition to the previously mentioned items, a trophy and a \$25 scholarship to be used toward any educational 4-H event, workshop or training. A total of four scholarships per 4-H member are allowed per awards event.
Adult Awards	Recipients will receive either a plaque or trophy.



## Completing the Macomb County Awards Application

### Application Guidelines

1. Applications must be **typed**, single-sided and single-spaced. Font size must be 10 points or larger using Times New Roman or Arial font with 1" margins all around.
2. The application sections and what needs to appear in them are listed below. They must be completed in the order shown. The Award Cover Sheet should be placed in front of the rest of the application.
3. Bullet points or columns may be used.
4. All applications must be in a folder or protective sheet.
5. Youth or leaders should return completed applications to Macomb County MSU Extension, Attn: 4-H, 21885 Dunham Road, Suite 12, Clinton Township, MI 48036 by 5:00 p.m. on October 1st.
6. Any application exceeding five pages in length (not including the cover sheet) will be disqualified.

### Application Checklist

Cover Page

#### Application

- Section 1**      1/3 page  
**Activity/Events** - What activities/events have you participated in outside of your club because of your enrollment in this project (i.e., Exploration Days, county and state workshops and activities, 4-H events sponsored by other counties, Kettunen Center workshops, etc.)?
- Section 2**      1/3 page  
**Community Service** - What has the member personally gained as a result of participation in this project area?
- Section 3**      1/3 page  
**4-H Recognition** - How many hours of community service have you participated in while in 4-H? Tell us about the most significant community service project and how it impacted you.
- Section 4**      ½ - Full page  
**Impact** - What have you personally gained as a result of participating in this project area?
- Section 5**      1-2 pages  
**Pictures** - Pictures of project area, limited to two pages
- Section 6**      ½ - Full page  
**Leader Section** - Nomination Form





# Macomb County Award Selection Criteria

## Project Awards

- Project award areas are based on the current 4-H Project Areas and Definitions Sheet found in Appendix A.
- Nominees who have applied in two areas may win in both areas.
- A cover sheet and a nomination form signed by a club leader or project leader must be included.
- Member Cover Sheets may be found in Appendix C.
- Club Leader/Project Leader Nomination Forms may be found in Appendix D.
- Selections will be made by the Macomb County 4-H Awards Committee. The committee may decline to give an award if it feels that none of the nominees have met the criteria.

## Special Awards

- Special awards are defined on pages 3 and 4.
- Nominees may apply for multiple special awards per year.
- A cover sheet and a nomination form signed by a club leader or project leader must be included.
- Individual Community Service Award and Club Community Service Award cover sheets and nomination forms are specific to these awards and can be found in their respective appendices.
- Member Cover Sheets may be found in Appendix C.
- Club Leader/Project Leader Nomination Forms may be found in Appendix D.
- Selections will be made by the Macomb County 4-H Awards Committee. The committee may decline to give an award if they feel none of the nominees have met the criteria.

## Adult Awards

- Individuals are only eligible once every 5 years for the 4-H Volunteer of the Year, Leader of the Year and Mentor of the Year Awards.
- Follow eligibility requirements as listed on pages 4 and 5.
- Submit a nomination form.
- Provide a maximum of two pages explaining why you believe this person is worthy of this honor.



## APPENDIX A

### 4-H PROJECT AREAS AND DEFINITIONS 2017-2018

Project Title	Definition	Science Ready
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#### SCIENCE, ENGINEERING AND TECHNOLOGY

##### Consumer and Family Science

Child Development, Child Care	Programs, activities and projects related to family-related skills including babysitting, parenting, family life education, etc.	NO
Clothing & Textiles	Programs, activities and projects related to clothing construction, fabric selection and design. Includes programs such as buymanship, sewing, etc.	NO

##### Biological Sciences

Aquatic Science	The discipline and knowledge base applied to life and living processes in lakes, rivers and streams. Also includes marine science programs and 4-H aquarium projects.	NO
Biological Science	The discipline and knowledge base applied to life and living processes.	NO
Entomology & Bees	The study of zoology that pertains to insects and beekeeping.	NO
Meat & Food Science	The study of nutrients that nourish, sustain or supply mankind, including the study of animal tissue used for human consumption.	NO
Plant Science	The study of plants and how they grow. Plant genetics, reproduction and plant responses to the environment.	NO
Poultry Science & Embryology	The branch of biology dealing with poultry embryos and their development.	NO
Veterinary Science	The study of prevention, alleviation or cure of animal diseases and injury.	NO

##### Technology and Engineering

Aerospace	The physical science that deals with flight, the earth's and space.	NO
Computer & Digital Technology	Use and integration of computers and established and emerging digital technologies (iPod, QR codes, iPad, smart phones, games) as tools for science discovery and 4-H projects.	NO
Engines & Transportation	Programs, activities and projects related to apparatus used for transportation, agricultural production, lawn or garden applications, including automotive engines tractors and field equipment.	NO
GPS/GIS	Includes programs, activities and projects related to the use of GPS/GIS technologies and skills with application in real world settings to enhance understanding of our world and solve real problems.	YES
Mechanical Sciences	Associated with mechanical arts made, performed or operated by machinery including wood science and industrial arts, designing and using technical plans, developing dexterity and familiarity with tools, machines and process for construction and repair engineering.	NO



Robotics	The design, construction, operation and application of robots and computer systems for their control, sensory feedback and information processing, including LEGO, VEX and FIRST robotics activities.	YES
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### Physical Sciences

Physical Sciences	Programs, activities and projects related to the natural sciences that deal primarily with nonliving materials, including Astronomy, Chemistry, Mathematics and Physics	NO
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### Environmental Education/Earth Sciences

Environmental Resource Management	Programs, activities and projects related to energy, electricity, green and bio energy and soil conservation.	NO
Environmental Science & Natural Resources	The general study of human life and its relationship to other life forms on earth and the physical, biological and chemical environments and cultivation of a personal commitment to responsible resource management. Includes programs, activities and projects related to environmental stewardship, earth, water and watersheds, wetlands, air, geology and minerals, weather and climate, composting, vermiculture (worm farming), waste management, recycling and household hazardous waste, forestry, Jr. Citizen Planner, Trackers and 4-H Youth Conservation Councils.	NO
Outdoor Education & Recreation	Programs, activities and projects that involve being in, using, enjoying or interpreting the natural environment, including Outdoor Adventure Challenge, Project FISH, hiking, backpacking, canoeing, kayaking, orienteering and ropes courses.	NO
Shooting Sports	Programs, activities and projects related to the use of firearms and archery equipment to facilitate personal goal setting, sportsmanship, confidence and safety.	NO
Soil & Soil Conservation	Studies of soils as plant growth media, construction materials and naturally occurring bodies. Soils represent the place where earth's crust, the atmosphere, living things and water are most intimately mixed.	NO
Wildlife & Fisheries	Programs, activities and projects related to studies of wildlife and fish species in terms of ecosystems, geographic distribution, biodiversity, habitat, human utility, management, native and invasive species, including sports, fishing and hunting.	NO

### Ag in the Classroom

Ag in the Classroom	In-school exploration of agriculture	NO
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### Animals

Alpacas & Llamas	Domesticated South American mammals having fine, long wool	NO
Animal Evaluation	Learning about horse judging, livestock evaluation and dairy judging	NO
Beef	Domesticated bovine developed primarily for the efficient production of red meat.	NO
Birds & Poultry	Domesticated birds, chickens, pigeons, waterfowl and other warm-blooded feathered animals.	NO
Cats	Domesticated feline animals most commonly referred to as "house cats".	NO
Dairy Cattle	Domesticated bovine bred and developed chiefly for milk production.	NO
Dogs	A domesticated carnivorous mammal ( <i>Canis familiaris</i> ) related to foxes and wolves. They are raised in a wide variety of breeds.	YES
Emus & Ostriches	Large, flightless, ratite birds, having a feathered head and neck and rudimentary wings.	NO
Goats	Includes dairy, meat, hair and pygmy goats.	YES
Horse & Pony	Breeding, care, training for riding, pleasure or draft purposes.	NO



Horseless Projects	Programs, activities and projects related to equine science that does not require ownership of an animal. Includes horse judging, Hippology and horse bowl activities.	NO
Rabbits/Cavies	Any of several small, domesticated mammals related to ordinary hares or to rough-haired South American rodents in the Caviidae family, such as guinea pigs.	NO
Sheep	Ruminant mammals of the genus Ovis, of the family Bovidae, bred in a number of domesticated varieties for the production of meat or wool.	NO
Small Animals/Pocket Pets/Lab Animals	Includes all other small, domesticated mammals raised and cared for not listed in any other Animal category.	NO
Cats	Domesticated feline animals most commonly referred to as “house cats”.	NO

### Plant Science

Agronomy	Riding and horsemanship for persons with disabilities.	YES
Horticulture	Programs, activities and projects related to plants, flowers, house plants, vegetables, ornamentals and herbs, including programs such as Jr. Master Gardener and those connected to the 4-H Children’s Gardens through science, theme gardens, plant experiments and/or technology integration.	YES

## CITIZENSHIP

### Civic Engagement

Citizenship ^& Civic Engagement	Preparation for roles as a member of society, public policy and interrelationships. Includes programming such as Capitol Experience, Citizenship Washington Focus, Wonders of Washington and local citizenship academies.	NO
Global & Cultural Education	Programs, activities, and projects designed to build knowledge and skills related to global and cultural competency. Includes programming around global and cultural awareness, exploration, documentation, diversity and pluralism and projects such as FOLKPATTERNS, intra- and inter-state exchanges, international exchanges (hosting and traveling), China Art and Dance programs, Michigan 4-H History Project and Backpack to Adventure: Youth Leaders in a Global World.	NO

### Community/Volunteer Service

Community Service	Acquiring personal skills and knowledge in the process of performing service for others through an organized experience. Includes club or individually designed community service projects and Youth Experiencing Action (YEA) activities.	NO
Service Learning	Acquiring personal skills and knowledge in the process of performing services to others through school-based or community-based organized programs that includes intentional planning followed by personal reflection.	NO

### Leadership and Personal Development

Business & Entrepreneurship	The study of the principles underlying commerce, merchandising and entrepreneurship. Examples of this project area include: business plan development, fundraising, pricing, marketing service or product (such as livestock), economics and distribution and sales.	NO
Career Exploration & Workforce Preparation	Acquiring personal skills and knowledge in the process of performing services to others through school-based or community-based organized programs that includes intentional planning followed by personal reflection.	NO
College & Independent Living Readiness	Preparing for life post-high school – educationally, financially, physically, socially and emotionally. Includes participation in pre-college programs, post-secondary education opportunities, access/readiness trainings.	NO



Financial Literacy	Examples of this project include: budgeting-spending, saving, investing, credit, club treasury, comparison shopping and consumer education, National Endowment for Financial Education (NEFE) High School Financial Planning programs, Money Smart Week sessions, etc.	NO
Introductory 4-H Projects	General exploration of 4-H programs and projects for newer and/or younger members, including Cloverbuds, mentees in mentoring programs, and other area designed to give youth exposure to 4-H opportunities.	NO
Leadership Skills Development	Communication, conflict management, decision-making, facilitation, planning, goal-setting, problem-solving, inclusion, diversity and self-confidence. Includes activities such as teen leaders, youth officers and decision makers, Natural Helpers, National Congress/Conference participation, teen/peer mentors, and conflict resolution and mediation.	NO
Leisure Education	Learning to transform free time into self-discovery and personal fulfillment through knowledge of self by utilizing available alternative activities including social recreation skills and leisure sports such as bicycling, golf, bowling, etc.	NO
Life Skill & Character Education	Expanding knowledge of self, capabilities, personal growth, expanding personal capacity, includes Character Education and general life skills development.	NO

### Communications and Expressive Arts

Communication	Interchange of thought or information as a verbal or written message, including public speaking, demonstrations, creative writing, displays and exhibits, journalism, radio or TV presentation, poetry and non-fiction.	NO
Expressive Arts	Skills of creating, imparting and conveying artistic expression to others. Includes arts, crafts, clowning, mime, dance, drama, theater, drawing, painting, sculpting, music, photography/video, visual arts and woodworking.	NO

## HEALTHY LIFESTYLES

### Food and Nutrition

Food & Nutrition	Food stuffs, their preparation and the act of being nourished by wholesome, sustaining food substances. Includes food preservation, food safety, EFNEP, SNAP-Ed, Jump Into Foods & Fitness (JIFF), Team Nutrition, cake decorating, baking, cooking, etc.	NO
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### Health

Health & Fitness	Relates to the body's well-being, maintenance of well-being and learning about and participating in exercise of any kind. Includes sports, physical health, First Aid/CPR, mental and emotional health, smoking cessation, etc.	NO
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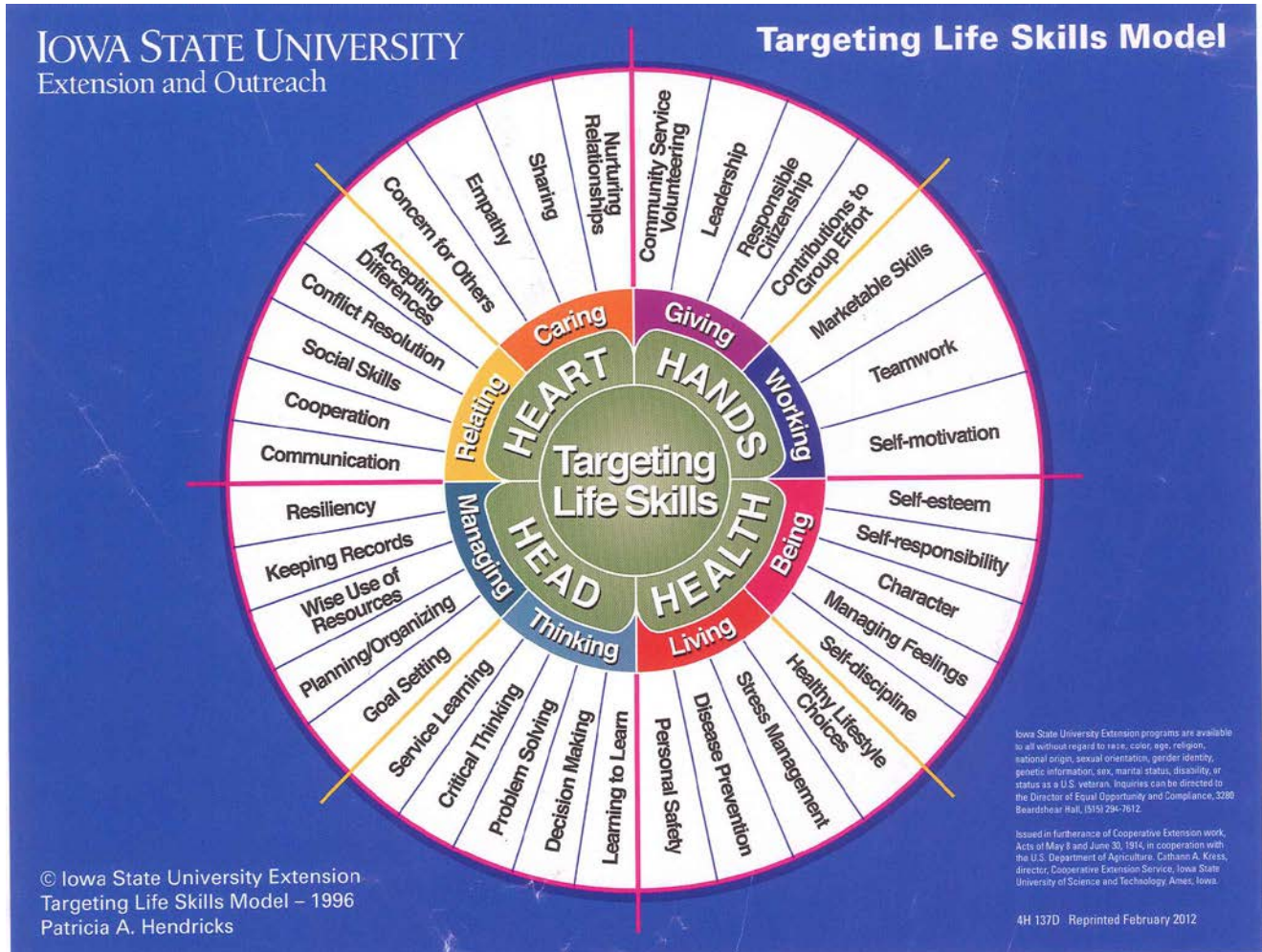
### Personal Safety

Safety	Programs, activities, and projects that affect being secure or protected from hurt, injury, harm or loss. Includes ATV, automotive, bicycle and tractor safety and education, emergency preparedness, etc.	NO
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## APPENDIX B

### Targeting Life Skills Model





## APPENDIX C

### Macomb County Member Project Award and Special Award Cover Sheet

Member's Name: \_\_\_\_\_ 4-H Age: \_\_\_\_\_

Name of Project: \_\_\_\_\_ # Years in Project: \_\_\_\_\_

Name of Special Award: \_\_\_\_\_

Club Name: \_\_\_\_\_

Include a maximum of two single-sided pages of pictures of you and your 4-H Projects and involvement.

Complete the application sections 1-5. Club Leader or Project Leader completes section 6 (Nomination Form).

\*This should be the first page of your application.



## APPENDIX D

### Macomb County Project Award and Special Award Nomination Form

Nominee: \_\_\_\_\_

Name of Project Award: \_\_\_\_\_

Name of Special Award: \_\_\_\_\_

**To be completed by leader(s):**

In one single-sided page or less, please comment on this candidate.

1. Comment on member's involvement in club activities – attendance, cooperation, attitude, and responsibilities.
2. Other comments that would indicate this member is outstanding and should receive an Award.

Club Leader's signature \_\_\_\_\_ Project Leader's signature \_\_\_\_\_

\*This form and the accompanying comments should be the last two pages of the candidates' application.





## APPENDIX E

### Macomb County Member Individual Community Service Award Cover Sheet

Member's Name: \_\_\_\_\_ 4-H Age: \_\_\_\_\_

Type of Community Service \_\_\_\_\_ # of Hours: \_\_\_\_\_

Club Name: \_\_\_\_\_

#### To be completed by nominee:

1. List all the 4-H service activities in which you have participated.
2. In a paragraph, briefly describe how your activities have promoted the 4-H program.
3. List all the non-4-H (community/school) service activities in which you have participated.
4. In a paragraph, describe your most significant (4-H or non 4-H) community service project, what role you played in it and how it affected you and the community.



## APPENDIX F

### Macomb County Individual Community Service Award Nomination Form

Nominee: \_\_\_\_\_

To Be Completed by the Club Leader: Please initial each statement.

\_\_\_\_ Records indicate this nominee has completed the required hours of community service.

\_\_\_\_ Records indicate this nominee has been a member of the 4-H Club for two years and has attended the required number of Club Meetings.

Club Leader's Signature: \_\_\_\_\_

\*This form should be the last page of the candidates' application.



## APPENDIX G

### Macomb County Group Community Service Award Cover Sheet

Club Name: \_\_\_\_\_

Number of members who participated in this activity/project: \_\_\_\_\_

Number of adult volunteers who participated: \_\_\_\_\_

Over what period of time did this activity/project take place? \_\_\_\_\_

Club Leader's Signature: \_\_\_\_\_

Answer questions 1-9 in three pages or less, single-spaced and single-sided. Be sure to number the questions as you answer them. In addition, you may attach copies of any news articles, photographs, brochures, etc., that would supplement your application.

1. Explain how you decided on the project/activity. List your goals and outline the plan of action you developed to achieve your goals.
2. What were the members' various responsibilities? Include individual member's responsibilities and group assignments.
3. What role(s) did club leaders have in the project/activity?
4. Were resource people involved? If so, who were they, what were their responsibilities, and how did they help the group?
5. What community resources did you use? List the community facilities, such as a library or school, that were used. Explain how and why you used these facilities.
6. What kinds of activities were involved in carrying out this project/activity? Include demonstrations, talks, radio and television appearances, news articles written, tours, workshops, camps, judging events, field trips, etc.
7. What were the results of the program? Include number of people influenced, community actions initiated, community improvements and increased community awareness of 4-H.
8. What did the group learn as a result of this project/activity? Include new knowledge, changes in attitudes and development of life skills.
9. Explain whether the group does/does not have plans to continue with this project/activity in the future.



## APPENDIX H

### Macomb County Adult Award Nomination Form

Nominee's Name: \_\_\_\_\_

Club Name: \_\_\_\_\_

Number of Years as a volunteer/leader \_\_\_\_\_

Check box to indicate Award:

- 4-H Volunteer of the Year
- 4-H Mentor of the Year
- 4-H Leader of the Year
- 4-H Lifetime Achievement Award

For Leader of the Year or Lifetime Achievement Award:

\_\_\_\_\_ Number of years as a Project/Activity Leader  
 \_\_\_\_\_ Name of Project/Activity: \_\_\_\_\_  
 \_\_\_\_\_ Number of years as a countywide committee member  
 \_\_\_\_\_ Number of years as a Fair Superintendent/Assistant  
 \_\_\_\_\_ Number of years participating at 4-H Exploration Days  
 \_\_\_\_\_ Number of Kettunen Center workshops attended

Submitted by: \_\_\_\_\_ Club Name: \_\_\_\_\_

In a maximum of two pages, single-spaced, single-sided, explain why you believe this person is worthy of this honor. Use 10-point font or larger, Times New Roman or Arial, leaving one-inch margins all around. Attach to nomination form.



## APPENDIX I

### Macomb County Friend of 4-H Award Nomination Form

Name of individual/group: \_\_\_\_\_

Number of Years partnering with 4-H: \_\_\_\_\_

Name of contact person: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Submitted by: \_\_\_\_\_ Club: \_\_\_\_\_

“Friends” may be nominated annually for this award. Complete the information on this sheet and attach as a cover sheet to your nomination. Please state how the Macomb County 4-H Program has benefited from their involvement. You may use up to two single-sided pages to make an effective case for your nomination. Use a 10-point or larger font, single spaced, Times New Roman or Arial, leaving one inch margins all around.



## Additional Awards in 4-H

*Congratulations!*

*&*

*You're invited...*

*to progress to the next level and complete a State Awards application.*

### 4-H Mark of Excellence Award

If you are 11 or 12 years old, you could be the recipient of the 4-H Mark of Excellence Award. To enter, write an essay using the theme, "Because of 4-H I can ...." Essays should be submitted to Macomb County MSU Extension by February 1. Counties will then select their representatives and submit names and essays to the State 4-H Awards Committee. For more information and instructions, view the 2018 State Awards Overview and Instructions. Copies of past winning Mark of Excellence essays are on display at Kettunen Center.

### 4-H State Awards Program

A 4-H State Award is the highest honor bestowed on a Michigan 4-H youth. This program is for 4-H youth aged 13 and up. The 4-H State Awards Program is divided into three award categories: Junior State Award (13-15 years old, with at least three years of 4-H experience), Senior State Award (16-19 years old, with at least three years of 4-H experience), and Group Awards (13-19 year olds). All youth who meet these requirements are encouraged to apply. Youth in the individual Junior and Senior Award areas may compete in one of 18 different award areas showcasing their knowledge, skills and experiences in their chosen 4-H project area.

To apply, youth submit the State 4-H Awards application to [State4HAwards@anr.msu.edu](mailto:State4HAwards@anr.msu.edu) by February 1.

4-H State Award winners become a part of an elite group of 4-H youth who have demonstrated the highest level of excellence. While all State 4-H Award winners receive a plaque, seniors receive a \$200 cash award, while juniors receive a \$50 cash award.



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